

Nordisk politiforskning

Nordic Journal of Policing Studies

AUTHORS' GUIDELINES

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FORMAT AND SCOPE

The journal applies APA Format and Reference Style and welcomes articles that are within the [scope](#) of the journal.

For a basic tutorial in APA Format and Reference Style, see

http://flash1r.apa.org/apastyle/basics/index.htm?_utma=185732729.941132872.1446575739.1448982983.1448987525.7&_utmb=185732729.48.10.1448987525&_utmc=185732729&_utmz=185732729.1.1.utmcsr=%28direct%29%7Cutmccn=%28direct%29%7Cutmcmd=%28none%29&_utmv=-&_utmh=147067319&_ga=1.151448764.488219960.1479974166

ARTICLE LENGTH

Peer-reviewed articles should not be more than 12000 words in length, but exceptions can be made. Other types of articles should be considerably shorter. Book reviews should be no more than 1500 words (2-3 pages).

MANUSCRIPT TYPES

Different types of contributions are available, primarily research articles, review and viewpoint articles, as well as debate articles and essays. Research articles are subjected to a double blind peer review process. Research articles present new insights, are in a form that make the results replicable or applicable for new research, are in a written form and has a distribution that makes it accessible for most researchers that may have interest in it.

ARTICLE TITLE

Title should be short and precise. Please make an effort to select a title that arouses interest. For articles written in Norwegian, Danish and Swedish, we also need an English title.

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The author must inform about current position, workplace and contact information (e-mail). Please put the information on the front page directly below the title. Author information should not be more than 60 words in length.

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All figures (charts, diagrams, line drawings, web pages/screenshots, and photographic images) should be submitted in electronic form. All figures should be of high quality, legible and numbered consecutively with Arabic numerals.

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Tables should be typed and included in a separate file to the main body of the article. The position of each table should be clearly labelled in the body text of article (e.g. Table 3 about here) with corresponding labels being clearly shown in the separate file.

SUMMARY

Use maximum 150 words, summary of your article. This should be inserted beneath the title, in italic, with mentioning the title 'abstract' above this paragraph. For articles written in Norwegian, Danish and Swedish, we also need English summary.

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Make 4 to 8 keywords for your article. Please make an effort to carefully select the most effective keywords for your research. Insert the keywords after the abstract. For articles written in Norwegian, Danish and Swedish, we also need English keywords¹. Key words help to index and the search ability of your work in databases and should cover the essential parts of your paper.

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- Please minimize lay-outing (tabs, hard pages, etc.) as much as possible;
- Text and footnotes should be outlined;
- A title of a book, article or law should be mentioned in italic;

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- If numbered use (1., 2., 2.1.; 2.2.; 2.2.1.), not with letters (a, b, c, iv, xii);
 - Titles should be close to the margin, no indent for titles;
 - Titles should be in font **Times New Roman 12 and bold** (even the main title of the contribution);
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 - There should not be a dot after a title, nor a colon;
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- Try to avoid **abbreviations**, because they have a negative influence on the legibility of the text. Write them in full the first time and put the abbreviation between brackets;
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REFERENCES

References must always include a Digital Object Identifier (DOI) **for sources that have one**. The DOI URL is always placed at the end of the reference. To find out if a reference has a DOI, please do a quick search on <http://search.crossref.org/>, using the title or author name.

A DOI is a serial code and an international standard for reliable identification, used to uniquely identify objects. The DOI system is particularly used for electronic documents, such as journal articles. For more information, please visit <https://www.doi.org/factsheets/DOIKeyFacts.html>.

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¹ See e.g., <http://www.aje.com/en/arc/editing-tip-choosing-effective-keywords/>

Gundhus, H. I. (2013). Experience or knowledge? Perspectives on new knowledge regimes and control of police professionalism. *Policing*, 7(2), 178-194. doi:10.1093/police/pas039

In-text references

- The APA-system (please see summary of the APA-guidelines below) is used for source indication (author-date method), therefore, avoid working with footnotes at the bottom of the page (Reiner, 2010);
- For quotations or specific references the exact page or chapter should be added to the reference in the text (Fielding, 1984, p. 568);
- A reference with two authors: (Porter & Prenzler, 2012);
- A reference with more than two authors: first time (Silvestri, Tong, & Brown, 2013) and following times (Silvestri et al., 2013);
- References from the same author should be arranged chronologically;
- References from different authors should be arranged alphabetically;
- Different publications from the same author from the same year, add letters: (2000a, 2000b);
- For more than 6 authors, always use short reference: (Roberts et al., 2016).

Use APA-standard on references and please *consult the at any time most recent edition of the Publication Manual of the American Psychological Association* (www.apastyle.org)².

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After review each author is required to give feedback in view of what was (not) changed in response to comments of the reviewers (e.g. via track changes in the integrated review).

² See also: <http://www.apastyle.org/learn/index.aspx>